

**Washington Science Olympiad Board of Directors**  
**Winter Meeting**  
**01/30/21**  
9:00-11:00

Join Zoom Meeting  
<https://umn.zoom.us/j/98364339653>

Meeting ID: 983 6433 9653

<b>invited</b>	<b>present?</b>
Sheila Guard (Treasurer)	yes
Jay Louthback	no
Judy Mannard	yes
Scott McComb (Vice Chair)	yes
Sue Murphy (State Director)	yes
Diana Rhodes	yes
Nick Stephens (Chair)	yes
Tim Weber	yes
David Rosi	
Trevor Day (Secretary)	yes
Ansel LaPier	yes
Tyler Stanley	

- I. Review agenda
- II. Approval of [minutes from last board meeting \(09/19/20\)](#) (note: follow up meetings [10/18/20](#) and [12/18/20](#))
  - A. Motion carries 7-0
- III. Reports
  - A. Treasurer
    1. Checking:
      - a) Balance - \$9102.49
      - b) Revenue - \$5150
      - c) Expenses - \$5266.58 + \$321 = \$5587.58.
    2. Savings:
      - a) \$35,723.65
        - (1) with \$1,744.01 earmarked for eastern WA
        - (2) \$33,979.64 for WSO
      - b) Revenue - \$761.05
        - (1) \$753.63 donations
        - (2) \$7.42 interest
  - B. State Director
    1. Per Fall mtg directive, I prepared flier to send to coaches to try to recruit new schools – completed & sent in November. As far as I know, no new school registrations resulted.
    2. Emailed 2019-20 registered coaches who haven't registered for 2020-21 – most indicating unwilling/unable to participate in virtual tournament & will return when in person.
    3. Even with schools initially registering for 2020-21, in last month, quite a few have withdrawn despite request to reconsider since will not have registration waiver/discount going into 2021-22 – recently losing 10 teams.
    4. Final registration is **48 B teams & 58 C teams**.
      - a. By region:
        - i. Eastern 12 B & 8 C;
        - ii. Northwest 29 B & 39 C;
        - iii. Southwest 7 B & 11 C.
      - b. This is approx. 70% of normal registration and per info from other state directors, what they are seeing.
        - i. Trevor has final list as well as Scilympiad tournament director access & has been updating event info for coaches & event supervisors.
      - c. Bids for state
        - i. Eastern: 6 B; 4 C       (
        - ii. NW 14 B; 20 C
        - iii. SW 4 B, 6 C
    5. New school registrations
      - a. Does not appear related to flier sent to coaches in Nov to frd to possible new schools
      - b. 3 B (all NW) and 5 C (2 eastern, 2 NW & 1 SW).
    6. Ordered medals/trophies to supplement what we have left from NW & Eastern/SCC regional tournaments that didn't run. Will need to mail all following regional & state tournaments. Will pick up SCC from Erin; but need confirmation from NW whether they will mail & get reimbursed for mailing.
    7. Should need to order ribbons (primarily 4th place regional & 5th place state) – to do within next 2 weeks,
  - C. Tournament organizing team
    1. Revised Schedule
      - a) Linked here ([scilympiad](#))
      - b) Trajectory, gravity vehicle / mousetrap: all teams from same school test in same hour
      - c) Other Day 2 events sign-ups extended
      - d) No interview for Protein @ regionals

2. Insurance Liability for Virtual Tournament
  - a) I will send revised form with request for review shortly
  - b) Coaches acknowledge that they have informed parents that (a) their schools' extracurricular insurance covers on-campus; and (b) parents' homeowner or renters' insurance covers at-home activities.
  - c) Each test to include agreement to NSO/WSO Code of Ethics
  - d) Coaches to acknowledge roster rules and that all members are in compliance
  - e) **ACTION:** Sue to prep forms; Trevor will make Google Form for electronic signatures.
3. Student Privacy Policy – I know we addressed, but don't recall anything finalized; other than Sheila said she would send the Scilympiad form to Allen. Do we need to finalize & post on Scilympiad?
4. Status of ES and possible need to cover events (especially trials for state)
  - a) **Need Circuits ES:** Nick asking Bret Underwood (**ACTION:** Trevor to email too), other options: Jake Furman, Lei Jiang (Camas). Sue to go to state directors Wed. if no options pan out.
  - b) Motion to remove trial events from State:
    - (1) Motion carries, 7-0
  - c) WICADI will stay
5. Emergency Tests (Sue)
6. Scoring Team – Trevor suggested I can address, but doesn't necessarily need to be done by 1/30 – but would be nice to get coach feedback from invitationals (especially since many/all probably served as ES & can identify best/worse practices). Does anyone want to connect with Peter Hung in So Cal invitational 1/30 PM or 1/31 AM during ES exit interviews with a score counselor? (I have Zoom code to connect.)
7. Arbitration Team – similar to above. Trevor suggested one from each of the 3 regions. Again, I can facilitate the process based on feedback.
8. Update on Scilympiad site and tournament processes (Trevor)
9. Update on awards ceremonies and ribbons/medals/trophies (Trevor/Sue)
  - a) What places to award? (R: 1-3 medals, 4th ribbon; S: 1-4 medals; 5th ribbon)
  - b) **ACTION:** Sue has regional and State trophies and will mail; as well as SW+E regional medals.
  - c) **ACTION:** Judy and Sheila will sort out NW regional medals and mail them .
  - d) **ACTION:** Sue will mail State medals.
  - e) Photo bulletin board (Padlet?) for regionals; synchronous awards for State
  - f) Regional awards to be released ASAP; with 48 h to challenge. Results become final at 48 h with no challenges; 72 h if challenges are submitted.
10. ES honoraria
  - a) \$10 event/division/tourney?
  - b) **ACTION:** Video thank yous for Aviation (**Scott**) and regionals, state (**Judy**)
11. WSO Zoom
  - a) \$15/license/mo (up to 10)
  - b) Account 1: [washingtonscioly1@gmail.com](mailto:washingtonscioly1@gmail.com)
    - (1) Zoom room for coaches
  - c) Account 2: [washingtonscioly2@gmail.com](mailto:washingtonscioly2@gmail.com):
    - (1) Zoom room for supervisors
  - d) Account 3: [washingtonscioly3@gmail.com](mailto:washingtonscioly3@gmail.com)
    - (1) Zoom for score counselor [Judy, Diana, Sue, George] on Monday evening

#### D. Regional Boards

1. Eastern:
2. Northwest:

3. Southwest:

- a) LCC able to host in-person 2022; but may be last year

IV. Old Business

A. Action Items Follow-Up:

1. Trevor and Sheila to reach out individually with precise requests to generate a letter for coaches to send to former students. This could also go out to Facebook and other social media groups. Status: completed.
2. Create a required form (with option to not respond as first option) when submitting rosters to add coach estimates of demographic information to registration form (Sue); David will advise with Clark guidance Status: tabled until next year
3. David following up with LCC to provide zoom accounts to supervisors
4. Sue to alert all teams, with formal Helicopter rules selected after Oct 10 (so no one buys a Wright Stuff kit) Status: completed

V. New Business

A. Tournaments

1. Eastern:

- a)

2. Northwest:

- a) Bothell HS Invitational Tournament (C div)

(1) Host: Bothell High School

(2) Date: 1/16/21

- b) Redmond B Division Invitational

(1) Host: Redmond HS

(2) Date: 02/06/21

- c) Raisbeck Aviation Invitational Tournament (C div)

(1) Host: RAHS

(2) Date: 02/06/21

(3) Watch for

(a) Some coaches registered for this tournament thinking that they were registering for regionals

(b) Punchline: navigating scilympiad can be confusing

(4) Innovation:

(a) [Materials submission](#) via Google Form and Drive (thanks, Trevor, for creating account)

3. Southwest:

- a) Camas B-C Invitational

(1) Host: Camas HS

(2) Date: 12/12/20

4. Regional Tournament

- a) Dates: 2/27/21 and 03/06/2021

5. State Tournament

- a) Dates: 04/17/21 and 04/24/2021

VI. Next Meetings

A. Debrief meeting after regionals: 03/13/2021

B. Spring Board Meeting

1. Date?

2. **ACTION**: confirm via [Poll](#) to be sent by **Nick**

C. Adjournment - 11:27 AM