

**Washington Science Olympiad Board of Directors**  
**Spring Meeting**  
**5 May 2018**  
0900 - 1100

Call: 1-877-820-7831

When prompted, enter participant code: 756211

invited	present?
Sheila Guard (Treasurer)	yes
Jay Loutherback (Vice Chair)	yes
Judy Mannard	no
Scott McComb (Chair)	yes
Sue Murphy (State Director)	yes
Diana Rhodes	yes
Kathy Sheehan	no
Abigail Jiang (Camas)	yes
Sharlene Shirali (Interlake)	yes
Christy Wood	no
Jessica Geer	yes
David Rosi (Secretary)	yes
Heather McKean (emeritus)	yes

- I. Call to Order
- II. Roll Call
- III. Review agenda
- IV. Approval of Minutes
  - A. [20 Jan](#): Dave motions, Jessica seconds. The motion carries
  - B. [16 Sept](#): Sheila motions, David seconds. The motion carries.
- V. Update on [Action item update](#)
  - A. Evergreen brought 6 teams
    1. Regional

- a) 5 perfect
  - b) Evergreen Gold problematic
    - (1) Coach did not show up
    - (2) Parent designee challenged and re-challenged
- 2. State
  - a) No problem with top teams
  - b) One coach observed parents pushing others aside to register or listen in on others' devices
- 3. southwest : puts up tape to limit parent access
- 4. Video every competitor?
- 5. Sheila / Sue to draft letter to Evergreen
- B. Scott / Sue to draft letter to tournament directors
- C. Scott / Sheila to get de minimus gift / something for Tom
- D. Test exchange
  - 1. Dave re: logistics
    - a) Focus on new events
    - b) I tell my supervisors to make it tough
    - c) A lot of sharing going on this year
  - 2. Heather: many faculty also run regional so know already
- E. Scott to draft and Sue to send survey re: constructive criticism feedback

## VI. Reports

### A. Treasurer: [banking](#) [savings](#)

- 1. Link to checking Balance – \$3,059.84 with \$1250 in revenue still to be collected

Revenue to date - \$33,925 (**\$35,175** once all payments rec'd) = total \$35,175

Expenses to date - **\$33,204.20** (which excludes \$10,000 transfer from checking to savings and \$1531.09 from FY 17 expenses ... to date, \$31.09 still outstanding, so assuming it can be written off/credited)

Expenses to be incurred by end of FY18 - \$4,000 for teams adv'g to nationals; \$1,000 for State Director salary thru June; + approx. \$250 for State Director expenses at nationals

With final revenue and expenses, will need to transfer approx. \$2,000 from savings to checking by end of May to cover remaining FY expenses. This is result of loss in teams/didn't reach expected goal of 165 teams (only 155 teams registered). NOTE: Will actually need ~\$3000 from

savings to cover State Directory salary (part of FY19) before FY19 revenue is received.

2. Link to savings [Balance - \$27,580.23 (\$25,769.23 available for WSO; \$1,811 reserved for eastern WA)]

Revenue - \$2,524.56 (\$2515.33 in contributions - \$2500 from SPEEA grant + \$9.23 interest + \$15.33 in actual contributions) + \$10,000 transferred from checking to savings that wasn't considered revenue

Expenses - ~\$50 charged to eastern WA reserve for build-event supplies for regional and state tournament – paid via checking acct; credited by transfer from savings to checking

As indicated, will need to transfer at least \$2,000 from savings to checking to cover expenses thru FY18 ... but since most likely will not get revenue income for FY19 until September, will probably need to transfer ~ \$3,000 to cover State Director salary thru August.

3. NOTE: Will need to address payment options/expense for FY19 (as per State Directors report below)

#### B. State Director

1. ACTION: Sue (or delegate) to make graph of annual registration vs. time
  - a) B (by region?)
  - b) C (by region?)
2. Registration numbers
  - a) 83 B
    - (1) 3 new
  - b) 72 C
    - (1) 5 new
    - (2) Lost 3-4 in the last couple of years in Eastern
    - (3) 1 Canadian
3. Holding off on rotation determination: Good since allowed for moving around after registration deadline.
4. Deadline: 15 Jan 2019
5. Payment options
  - a) Sue losing access to fax machine
  - b) So much easier to process credit cards

- (1) 2-3% surcharge
- (2) ~\$1200 loss in revenue
- c) David and Sue to continue to investigate
- 6. Nominations for Board:
  - a) 30 Apr deadline
  - b) 3 open:
    - (1) Sheila: intends to run
    - (2) Diana: intends to run
    - (3) Kathy: no communication
    - (4) Trevor willing to participate for at least one year
  - c) 6-8 applications for student advisors

### C. Regional Boards

- 1. Eastern:
  - a) Goal: increase revenue stream to support tournament
  - b) Goal: institutional support and buy-in
  - c) Tournament:
    - (1) Regional seemed to go well
      - (a) Hosted by SVCC, but SCC was the site
      - (b) One official arbitration overturned
    - (2) State
      - (a) Lots of responsibility landed on Heather
      - (b) People have come forward to participate (and take lead!) in the future
      - (c) Associate dean interested in continuing to support
        - (i) Question: how can they fund it?
        - (ii) Regional board will need to be supportive
      - (d) One official arbitration with 4-5 minor issues
- 2. Northwest
  - a) Invitationals
    - (1) Bothell or Raisbeck to host one
    - (2) Curtis to host one
  - b) Seattle:
    - (1) Notes from [20 Mar debrief](#)
    - (2) Improved awards ceremony dramatically
    - (3) Pay for food from school foundation account?

- c) Western to host?
- d) UW: Tentative date - Feb 23, 2019
- e) State @ Highline:
  - (1) 6 April? 13 April?
  - (2) 3rd choice: 20 April?
- 3. South Central:
  - a) [Promotional video](#)
  - b) Overall: nearly flawless tournament! No post-award challenge
  - c) Issue: decreasing attendance from local teams
    - (1) Mission of local board: increase STEM in local region
      - (a) Give it one more try; recruit hard
      - (b) Talk to ESD 105
      - (c) 9 local teams = success
    - (2) Evergreen xxx 1st; Evergreen xxx 2nd; Evergreen xxx 3rd = demoralizing
  - d) Talk more in the summer about how to support tournament and coaches
  - e) Scott to copy logistics guide
- 4. Southwest:
  - a) Next regional meeting: next Tues
    - (1) Focus: elementary events in fall
      - (a) November event @ Lower Columbia College
    - (2) Started recruiting supervisors late this year; ended up working out great!
  - b) Invitational
    - (1) B: Camas to host
    - (2) C: Camas to host
  - c) Regional: @Clark Date TBD

## VII. Old Business

- A. Fundraising
  - 1. Amazon Smile? <https://org.amazon.com/>  
Diana shared link as a possible source- NO COST to sign up.  
Judy/Sue will look into this. (Abigail to work with flyers, etc)
- B. Supporting trial events:
  - 1. "Interrogating the Brain":
  - 2. LEAF & trial events
- C. Issue of "out-of-region" teams registering for other tournaments.
  - 1. Creating a LOT of issues.

2. Suggestions to address
  - D. Build on strengths, minimize weaknesses

VIII. New Business

IX. Next meeting

A. Complete this poll: <https://doodle.com/poll/r6wuu7aq7cqvbzkn>

B. Date: 21 July 2018 @ Pacific Northwest College (Yakima)

X. Adjournment

<b>Strengths</b>	<b>Weaknesses</b>
<ul style="list-style-type: none"> <li>● Support from numerous tournament sites</li> <li>● Well established</li> <li>● Fits well with STEM emphasis nationally</li> <li>● Enthusiastic support from students and families</li> <li>● Opportunities to dive deep into areas of interest</li> <li>● Collaborative atmosphere between different stakeholders - students, teachers, university faculty and administrators/staff</li> <li>● Dedicated volunteers/event supervisors/board members/coaches.</li> </ul>	<ul style="list-style-type: none"> <li>● Hard to “convince” new coaches/teams to get started. <ul style="list-style-type: none"> <li>○ Time</li> <li>○ money</li> </ul> </li> <li>● Challenging for teams to travel to invitations. Creates a lack of balance for teams that are in regionals that do not have invitationals.</li> <li>● Funding difficult to come by (Both as an organization and schools)</li> <li>● Events are getting REALLY expensive!</li> <li>● Visibility lacking in some communities</li> <li>● Difficult to convince younger faculty to get involved.</li> <li>● Difficult to share resources (including lessons learned at tournaments and specific events) between regions.</li> <li>● Lack of alternatives to face-to-face competitions</li> <li>● Science Olympiad is prioritized below sports and other school events so things are difficult to schedule.</li> <li>● Requirement for “gym-type” location for some of the events.</li> </ul>
<b>Opportunities</b>	<b>Threats</b>
<ul style="list-style-type: none"> <li>● Start at elementary level <ul style="list-style-type: none"> <li>○ E.g., Camas</li> </ul> </li> <li>● Provides a WIDE variety of STEM opportunities to students throughout Washington</li> <li>● Provides opportunities for Science Olympiad alumni to give back to community.</li> <li>● Outreach to other audiences <ul style="list-style-type: none"> <li>○ Science nights</li> <li>○ Legislators</li> <li>○ Industry</li> <li>○ State agencies</li> </ul> </li> <li>● Activating strong and growing alumni base</li> <li>● More robust marketing</li> <li>● New tournament sites</li> <li>● Systematic fundraising or shared fundraising strategies / materials</li> </ul>	<ul style="list-style-type: none"> <li>● When Judy, Tom, Heather, etc. are no longer affiliated with Highline, Seattle Central, Eastern who hosts? <ul style="list-style-type: none"> <li>○ What systems do we have in place to make Sci Oly successful in the long-term?</li> <li>○ How do we build and sustain relationships?</li> </ul> </li> <li>● Tournament sites’ reliance on stable personnel, facilities, and fiscal aspects</li> <li>● Other competitions and extracurricular limit availability (e.g., DECA, sports, FIRST, band, etc.) both for students and for site availability.</li> </ul>

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| <ul style="list-style-type: none"><li>• Seek support at national level for resources to support our efforts at the state level (sample videos, templates for fund raisers).</li></ul> |  |
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