

**Washington Science Olympiad Board of Directors
 Summer Meeting
 15 July 2016**

invited	present?
Reanne Aquinde (Student Advisor)	Yes
Sheila Guard (Treasurer)	No
Jay Loutherback (Vice Chair)	Yes
Alicia Judd (Student Advisor)	Yes
Judy Mannard	Yes
Scott McComb (Chair)	Yes
Michele Moore	Yes
Sue Murphy (State Director)	Yes
Diana Rhodes	Yes
Kathy Sheehan	No
Chemay Shola (Student Advisor)	Yes
Jessica Tafolla	Yes
Christy Wood	Yes

10:00 General Membership Meeting

1. Welcome and Introductions
2. Regional Reports - postponed to Board meeting
3. Membership Comments/Q&A - opportunity for coaches etc. that aren't board members to comment. None.
4. 2017 Draft Unified Schedule - Review of general schedule.
 - a. Switch C level Rocks and Minerals with Remote Sensing, so that only one computer room is required.
 - b. Based on the understanding that Event Supervisors will be provided by the AIAA professional organization at regional and state levels, we will run LEAF as a 24th event. Instructions to build an inexpensive setup can be

obtained using information provided at the Pacific NW AIAA website. AIAA professionals will also be available to mentor coaches.

- c. Trial Events:
 - i. Potions and Poisons (B) (Suggestion - use invasive species or chemistry event supervisors)
 - ii. Roller Coaster (B)
 - iii. Wifi Lab (C) (Locate in a hallway - watch for frequency interference)
 - iv. Will consider options for a second C trial event.

11:00 Board of Directors Meeting

1. Call to Order (11:10 am) and Introductions
2. Proof of Notice of Annual Meeting (Secretary/State Director) – June 13 - which was not within 2 weeks of State Tournament - but was by 30 days of the meeting.
3. Annual Report (Chair)
 - a. Financial: We will have a surplus of about \$8,000 due to the increase in dues. Additional funds in savings. We received SPEAA grant for \$2500. See Treasurer's report for details.
 - b. Registration: Banner year for registration. 86 B teams and 75 C teams. 19 new teams (11 used SPEEA grant). 2 B teams and 1 C team went to Nationals. Congratulations!!
4. Election / Ballot In-Person Counting & Finalize Results
 - a. Ballot Measure to change to one coach vote per registration: 20 responses. 11 yes and 9 no. Ballot measure passes.
 - b. Newly elected board members: Jay Louthback, Judy Mannard, Scott McComb, Michele Moore, Kathy Sheehan, Jessica Tafolla and Christy Wood. Student members Renee Aquinde, Alicia Judd, and Chemay Shola (all elected to 1-year terms). Returning members Diana Rhodes and Sheila Guard (both have 2 years remaining).
 - i. One year terms: Judy, Jay, Michele
 - ii. Two year terms: Kathy
 - iii. Three year terms: Christy, Scott, Jessica
5. Other Business -
 - a. Recognizing outgoing board member Jack Stump. Thanks Jack! Sue will send a letter thanking him for his time and service.
6. Adjournment (11:29 am)

Lunch ~ either break or Executive Session continues
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12:00-2:00 Executive Session (board members only)

1. Call to Order (11:29 am)
2. Roll Call -
3. Election of Officers
 - a. Chair - Scott McComb
 - b. Vice Chair - Jay Louthback
 - c. Secretary - Christy Wood
 - d. Treasurer - Sheila Guard
4. Approval of Minutes from last Board Meeting ([2016 04 30](#))
 - a. Minutes were approved as written.
5. Update on [Action item update](#)
6. Reports
 - a. Treasurer

Banking/Checking Acct Summary (as of June 30, 2016):

Balance: \$10,813.42

Revenue (all registrations paid): \$35,725

Expenses: \$26,713.06 (spreadsheet shows \$28,713.06 but \$2000 transferred to savings, so not expense)

With expected expenses from July-Sept (before revenue starts coming in), we should be able to transfer \$8000 from checking to savings ... this is result of increased membership fee and recoups the amt WSO pd to Highline College to run state tournament in 2015. After transfer, we should have WSO savings of approx. \$17,000.

Savings Acct Summary (as of June 30, 2016):

Balance \$11,061.19 (\$1861 earmarked for EWSO; \$9200.19 available for WSO ... plus as indicated in checking report, should be able to transfer \$8,000 to savings in September)

Total FY16 Revenue \$3,321.30 (\$2500 from SPEEA grant, \$316.38 to WSO less \$273.70 for travel, \$500 to EWSO less \$350 in paid expenses) = **Net FY16 Income \$2,697.60**

2016-2017 Budget will be deferred to next meeting.

- b. State Director – Nothing to add beyond what was covered in the Annual Report.
- c. Regional Boards
 - i. Eastern - Spokane CC is March 11th.
 - ii. Northwest – Seattle Central & HC.
December 3, 2016 C invitational - online, RAHS or Curtis
January 14, 2017 C invitational - online, RAHS or Curtis
February 25, 2017 UW (tentative date)
March 4th, 2017 - Seattle College
April 15, 2017 State at Highline College
 - iii. South Central - YVC will be February 25th.
 - iv. Southwest -
October 1, 2016 - elementary coaches clinic at Clark College
November 19, 2016 - elementary invitational at Clark College
February 4, 2017 - Camas will host C invitational
Clark and LCC will alternate for regional. Clark hosts 2017 event.
Date will be provided in September.
- d. Committees
 - § Funding (Sue) - August 15th is deadline for SPEAA grant application. Dennis encourages teams that received grant last year to apply for grants this year.

VII. Old Business

1. Pins were given to teams going for Nationals for the swap meet. These were well received. Jay reported that the swap meet was a great experience.
2. Sheila built new salmon. They are beautiful.
3. Even if we do not get the SPEAA grant, new teams may request a waiver for the entry fee.

VIII. New Business

- A. Scholarships for new teams. Idea is to provide some scholarships to new teams to help them financially with costs of getting started. Consider up to \$1000/team for a small number of teams. Tentatively applications available 10/1/2016, applications due 11/1/2016 and notification out by 11/15/2016. Also consider requesting recipients to provide a thank you with a statement of how they used the funds.
- B. Opportunity grants (for returning teams). Financial assistance for returning teams. Might require teams to create a 3 minute video. Consider up to \$500/team for a small number of teams.

C. Sharing resources and tests for regional level competitions. Consider each regions taking 2-3 exam based events and become the “center of excellence” for that event. These event supervisors would be asked to write the exam early enough that other event supervisors could use the information for their events. The idea is the “center of excellence” event supervisor would be willing to look at exams written for other regionals. More to come.

D.. Next meeting: October 8th from 9:00 to 11:00 am via teleconference.

IX. Adjournment at 1:35 pm.