

Fall Board Meeting

Meeting Details

- **2024-09-14, 09:00 – 11:00 PDT / 12:00 – 14:00 EDT**
- <https://yale.zoom.us/my/george.sun>

Attendance

Invited	Region	Present?
Lei Jiang (Interim State Director)	SW	Yes
George Sun (Chair)	NW	Yes
Scott McComb (Vice Chair)	NW	Yes
Marla Haugen (Secretary)	E	Yes
David Rosi (Treasurer)	SW	No
Sheila Guard	NW	No
Edie Lie	NW	Yes
Jay Loutherback	E	Yes
Senthil Natesan	E	Yes
Banny Wong	SW	Yes
Florence Liang (Student Advisor)	SW	Yes
Amanuel Nega (Student Advisor)	NW	Yes
Jane Park (Student Advisor)	E	No

Meeting Notes

I. Call to Order

- A. Called to order 9:00 AM.

II. Roll Call

A. See above

III. Approval of Prior Minutes (5 min)

A. 2024 07 14 - Summer Board Meeting

B. Scott moved and Jay seconded to approve the minutes..passed unanimously by voice vote

IV. New/Old Business

A. Tournament & workshop slate

1. Elementary: Clark College – November 9, 2024

- a) Student driven Tesla STEM considering elementary
- b) Camas school district hosts one Nov 19.
- c) Nationals has insurance

2. Invitational Tournaments

- a) Camas High School (Division B) – December 7, 2024
- b) Camas High School (Division C) – December 14, 2024
- c) Raisbeck Aviation High School (Division C) – January 18, 2025
- d) Location TBD (Division B) – February 1, 2025
 - (1) Raisbeck is reserved as backup
 - (2) Sci Bowl Regional tournament is a conflict
 - (3) Scott will follow up with schools about best date


3. Regional Tournaments


- a) Bothell High School (Northwest, Division C) – March 1, 2025
- b) Raisbeck Aviation High School (Northwest, Division C) – March 8, 2025
- c) Lower Columbia College (Southwest, Division B/C) – March 8, 2025
- d) Bothell High School (Northwest, Division B) – March 15, 2025
- e) Location TBD (Eastern, Division B/C) – March 8, 2025 or March 15, 2025
 - (1) Senthil working with local high schools - LC principal and science teachers supportive of hosting but need approval from the school district.
 - (2) Marla applied for Avista grant for Eastern WA to help \$
 - (3) Need volunteers! If we host on the later date we might be able to use tests from other Regionals.
 - (a) Note from Scott: Let's share tests!! It's MUCH easier to find a proctor a test than to write a test
 - (b) Scott shared thoughts on recruiting - teams that are coming should provide volunteers - much

- easier for teams to recruit a few rather than 1 coordinator to provide all.
- (c) Jay not sure of position of his teams because of ML school layoffs
- (d) Senthil & Marla will work with Lei to make Regionals happen in Spokane
- (e) Jay/Lei communicating with Big Bend CC to perhaps host Regionals if needed - should know by end of Sept-early Oct
- f) Regionals will start coordinating across the state to share tests and share the load
 - (1) Qualified high schoolers can write tests
 - ☰ Guide: How to Write an Effective Test)
 - (a) Tesla STEM
 - (b) Camas
 - (c) Redmond
 - (d) Raisbeck
 - (e) Lewis & Clark
 - (2) **ACTION:** Florence & Amanuel to coordinate HS test writers
 - (a) **ACTION:** Lei, Scott to share last year's system
 - (3) Include enough time in the calendar to have a quality check before we actually use them
 - (a) 8 March competition
 - (b) 22 Feb: ready to print
 - (c) 8 Feb: submit for review
 - (d) 25 Jan: compilation [continuity check, distribution]] and formatting
 - (e) 11 Jan (?) question set 4: 15 - 20 questions @ state level
 - (f) 14 Dec (?) question set 3: 15 - 20 questions / person @ state level
 - (g) 30 Nov (?) question set 2: 15 - 20 questions / person @ Regional level
 - (h) 14 Nov (?) question set 1: 15 - 20 questions / person @ Regional level
 - (4) Banny will help review biology events
- 4. State Tournament: Central Washington University (Division B/C) – April 12, 2025
 - a) Follow up chem faculty, computer lab needs

- (1) Not much response yet - new Chem Chair
 - b) Need to talk about funding
 - (1) Not selected for NSO grant
 - (2) Looking for other sources of funding to help secure CWU for long term
- 5. Coaching workshop October 12 in SW region
 - a) Morning session - teambuilding & running events
 - b) Highlighting events
 - (1) Mission Possible - Jason Chang
 - (2) Sustainable Energy - Scott
 - (3) Game Agent - Ron
 - c) Lei will open a google meet limiting to 2 student leaders per school for "crowd control"
 - d) Lei will clarify info about attendees
 - e) NSO Insurance is covering
 - f) Edie may be hosting a build clinic/Coaching Workshop - ideally for new schools to help get them going
 - g) George shared a link for National Coaching clinic for \$75
<https://store.soinc.org/us/workshops/c/3266/virtual-student-workshop/p/190963>


B. Unified schedule:

1. Posted draft schedule:  WSO Unified Schedule - 2025
 - a) If we change our State Policy language to say that our schedule will be published by mid Sept we can look at National's and avoid conflicts. (But not until next year)
 - (1) Edie pointed out that only 2 teams have to deal with any conflict...
 - (2) Banny wondered about following National schedule in the future...it would be hard to study all year for an event then not be able to compete at Nationals
 - (3) Scott added that we normally publish early because teachers schedule in early Sept means they can't devote a lot of time to scheduling at that point. If we have a non-teacher to look at the schedule and align our schedule to Nationals, that would eliminate the conflict.
 - (4) Nationals might have the flexibility to run similar B/C events at the same time while we need to have B/C use the same space and not run at the same time.
 - (5) Draft agreed upon with discussion above

2. Room usage:  2024 - 25 Schedule DRAFT

- a) May need dedicated chem room?
- 3. [Sustainable Energy rules](#) - status?
 - a) In progress!
 - b) Question - load that we will put on it? Can we get to discharge curve and then energy density
 - c) Will be finalized in next few weeks

C. Finances

1. Proposed budget & approval
 - a)  Proposed Budget FY-2025
 - b) CWU looking for larger Award ceremony room so may offset the reduced cost of no gym needed.
 - c) Scott moved and Edie seconded to approve the budget for next year
 - d) George Sun : regional tournament funding support formula
2. Account transfer status
 - a) Banner Bank, credit card, Benevity, PayPal, etc.
 - b) David working to get online banking
 - c) David also applied for credit card
 - d) Paypal account has money in it from registration and can be transferred over
 - e) Benevity now has SO...should look into matching funds from other corporations
 - f) Will drosi@lcc.ctc.edu take care of taxes?**
 - g) If we need to renew website, that also needs to be renewed within the month
 - h) Perhaps need WSO State Director gmail account so past important emails are available to State Director when that changes....could forward other email addresses to that account
 - (1) Currently email is godaddy
 - (2) Lei set up a separate gmail account: wascienceolympiad@gmail.com. Once a new host for domain name is set up, we can sync it with the statedirector@washingtonscienceolympiad.com as backup.
3. Current accounts info
4. Registrations
 - a) Best new school discount - Lei
 - (1) Not currently reflected in registration options

- (2) We will just wait to see if they ask this year....we will solidify that next year with more permanent director. Currently only \$25 discount
 - (3) Since Scilympiad doesn't play nicely with discounts perhaps we can give Best New School \$25 gift card next year
 - 5. Updates from summer grant applications
 - a) SPEEA - by Sept 12?
 - b) National incentive grant - any feedback from NSO?
 - (1) Georgia, Hawaii & Arkansas got grant - we can learn from them - focus seemed to be on underserved/urban
 - c) Opportunity: WA Combined Fund Drive (email from Lei on July 26)
 - (1) Next meeting we will dedicate time for fundraising - more on how to take advantage of this
- D. State Director transfer status
 - 1. Accounts
 - 2. Transfer of digital archive from EWU & physical items from Sue
- E. Event Supervisor and volunteer recruiting
 - 1. Lei sent out call for volunteers August 29
 - 2. Teams qualifying for nationals in previous year host an invitational tournament in the next season
 - 3. Schools provide volunteers for regional/state tournaments - in registration document
- F. Policies
 - 1. **2025_WSO_Policies**
 - a) Lei wants us to think about...
 - (1) Probably don't need to renew old website
 - (2) Change to rules out by mid-Sept to allow coordination with Natl schedule
 - (3) Requirements for volunteers - do we not give team # until they provide volunteers?
 - (a) Need to consider schools with different cultures
 - (4) Enforcement of rules when a team goes outside of its home Regional....
 - (a) Examples of NW teams going to other regionals and taking all medals - home regional teams get to go to state but with no medals
 - (b) Date conflict had NW team travel to SW last year - not necessarily not enough slots in regionals


- (5) **ACTION:** adjust Annual Meeting date in bylaws
- (6) Do we want to encourage/require winners to host an invitational the following year? How to enforce?
 - (a) Scott had great idea to celebrate schools/individuals who contribute a lot - at invitationals, regionals and state
 - (b) Jay mentioned former Spirit Award

2. Unified scheduled mid-September - done

G. Website

- 1. Renewals discontinued - October 12 deadline for transfer
- 2. Old ES website from Rick Grote
- 3. GoDaddy - 2FA needed

V. Next Meeting

- A. Winter Meeting –  Board Meeting Availability
- B. Lei prefers date before end of year as there is educational funding available for that we can apply for

VI. Adjourn

- A. Meeting adjourned 11:14 AM.