

WSO Board Meeting

Meeting Details

- **2024-05-15, 18:30 – 19:30 PDT / 21:30 – 22:30 EDT**
- <https://highlineschools.zoom.us/j/93493763371>




Attendance

Invited	Region	Present?
Sue Murphy (State Director)	E	
George Sun (Chair)	NW	Yes
Scott McComb (Vice Chair)	NW	Yes
Marla Haugen (Secretary)	E	Yes
David Rosi (Treasurer)	SW	Yes
Sheila Guard	NW	Yes
Lei Jiang	SW	Yes
Jay Loutherback	E	Yes
Edie Lie	NW	Yes
Senthil Natesan	E	Yes
Kuhu Pande (Student Advisor)	E	Yes
Cindy Liu (Student Advisor)	NW	
Saisha Lakkoju (Student Advisor)	NW	Yes


Meeting Notes

I. Agenda

- A. Process to select new State Director

1. Other state organizations
 - a) PA:
 - (1) Recommends someone without a team but deep knowledge
 - b) Southern CA
 - (1) Set up a thorough process, but then State Director left abruptly mid-season
 - c) HI
 - (1) Who's interested? One person stepped up
 2. Differences and opportunities
 - a)
- B. Review of current State Director role
1.  WSO State Director Job Description
 - a) Admin OR tournaments
 2.  WSO State Director Duties Summary
 3. [WSO State Director Duties Summary](#)
 -  WSO State Director Essential Functions
- C. Process for WSO
1. Review of by laws
 - a) <https://washingtontscienceolympiad.com/bylaws&policies/wsobylaws.pdf>
 2. Criteria and qualifications
 3. Candidate outreach and nomination process
 4. Requested materials, metrics
 5. Evaluation and selection process, involvement of stakeholders
 6. Transition and onboarding
 7. Timelines
- D. Next steps
1. Teams
 - a) Registration
 - b) Communication
 - c) Recruitment
 2. Supervisors
 3. Tournaments
 - a) Sites
 - b) Dates
 4. Communication with nationals
 5. Finances and regulatory

II. Annual Meeting

- A.  Board Meeting Availability

III. Next Steps

Meeting Details

- **2024-06-05, 18:30 – 19:30 PDT / 21:30 – 22:30 EDT**
- <https://yale.zoom.us/my/george.sun>

Attendance

Invited	Region	Present?
Sue Murphy (State Director)	E	
George Sun (Chair)	NW	Yes
Scott McComb (Vice Chair)	NW	
Marla Haugen (Secretary)	E	Yes
David Rosi (Treasurer)	SW	
Sheila Guard	NW	
Lei Jiang	SW	Yes
Jay Loutherback	E	Yes
Edie Lie	NW	Yes
Senthil Natesan	E	
Kuhu Pande (Student Advisor)	E	Yes
Cindy Liu (Student Advisor)	NW	Yes
Saisha Lakkoju (Student Advisor)	NW	

Meeting Notes

IV. Agenda

- A. Takeaways from other State Directors
- B. Defining the process and the role
- C. Strengths, challenges, and opportunities for WSO
- D. Organization of responsibilities

V. Summary

- A. Presentation of George's slides:
<https://drive.google.com/file/d/1VTwdyuxRzZMUZZ2dgzsA1LTqpkPRX5xy/view?usp=sharing>
- B. Organization of State Director vs. board responsibilities:
 - 1. Finances/registration and secretary as separate roles
 - 2. Key duties involved with mission of WSO with tournaments shared by all board and State Director
- C. Discussion of budgets:
 - 1. Increasing expenses consuming savings post pandemic due to demand for tournament support
 - 2. Considering forfeiting State Director stipend to stabilize finances moving forward, redirecting funds to support other ventures e.g. coaches clinics
 - 3. Consider revised formula for tournament support (base support cost + multiplier * number of teams in attendance) since state tournament support was comparable to some regionals that were smaller
- D. Transition
 - 1. Lei stepping up for interim State Director role, will propose at Annual Meeting and put out for vote by board and coaches
 - 2. George to facilitate State Director communications with nationals
 - 3. Board: 3 applicants for 3 positions, Edie and George remaining, Sheila departing, Banny Wong joining
 - 4. Student advisors: 3 positions with 9 applicants, pending
- E. Annual Meeting - June 22, unfortunately Edie and Jay unable to attend but will have quorum