

# Washington Science Olympiad Board of Directors – Annual Meeting

17 July 2021

9:00 - 13:00 PST

<https://zoom.us/j/5092995394>

Meeting ID: 509 299 5394

## Part I: Coaches' Forum

- I. Open forum
  - A. **Board in attendance:** Sue Murphy, Diana Rhodes, Nick Stephens, Sheila Guard, Tim Weber, Judy Mannard, Jay Louthierback, Ansel LaPier, Trevor Day, David Rosi
  - B. **Non-board in attendance:** Marla Haugen, Lei Jiang, Tanya LaPier, George Sun, Christine Ye, Preethi Zacharias
- II. Events, Unified Schedule
  - Deciding whether WSO tournaments will be in-person or virtual
    - Several coaches of teams that sat out 2020–2021 indicated to Sue that they will not participate in 2021–2022 if season is not in-person
    - Will need to go district by district to see what is allowed
      - In-person classes isn't necessarily good indication for in-person extracurriculars being allowed
    - What is allowed for sports may help gauge what districts will allow
    - If planning in-person will want to have options for teams from districts that cannot do in-person
    - Could plan for in-person and move virtual if needed, other way around isn't as easy
    - In-person may be difficult with host sites—universities might not allow minors on campus
    - May need to reserve spaces ASAP, may already be late for some venues
    - General interest appears to be trying to make in-person tournaments work and do in-person only if enough factors prevent in-person

- Want to be upfront about what 2021–2022 season may look like at time of registration so coaches know what they're signing up for—in-person or virtual
- Discussed including in registration that teams are required to have computers to compete
  - All students should have by now given last year's virtual learning
- Discussed what to do with build events for teams that cannot do in-person if main format is in-person
  - Proposed possibly having a unified regional for all teams that can only do virtual—need to decide if/how teams advance to state
  - Opt-in to virtual tournament vs. requiring proof district doesn't allow—agreement that opt-in is better option
- Deciding WSO events slate
  - [https://www.soinc.org/sites/default/files/uploaded\\_files/2022.Events\\_061421\\_0.pdf](https://www.soinc.org/sites/default/files/uploaded_files/2022.Events_061421_0.pdf)
  - Decide whether to go with the national official events slate or have substitutions like 2020–2021
  - Ping Pong Parachute was replaced with Code Analysis in Division C in 2020–2021
    - Whether to continue using Java or use a language used more in science, e.g. Python
    - Whether to continue with this replacement in 2021–2022
  - Scott is working with an organization that is willing to provide solar kits
    - ACTION: Reach out to Scott about his work with this and how it would relate to the national Solar Power trial event
    - Link to national trial event rules for Solar Power: [https://www.soinc.org/sites/default/files/uploaded\\_files/TrialSolarPowerB21.pdf](https://www.soinc.org/sites/default/files/uploaded_files/TrialSolarPowerB21.pdf)
    - B and C trial?
  - WSO historically hasn't restricted to only using events that are on the approved national events slate
  - Trevor is interested in writing rules for a psychology trial event possibly related to MRIs (probably just C div)
  - National rules released September 7
    - National Rules Manual will probably not include nationals tournament modifications and those modifications may not be announced until closer to national tournament so shouldn't count on those for WSO planning

- Lei and Sheila express support for using Code Analysis as a replacement event as needed, Codebusters did not run as smooth
- Tournament dates
  - One coach requested regionals not to be on March 12 because it's middle school National History Day
  - April 23 deadline to notify NSO of teams advancing to national tournament
    - Proposal made for state tournament to be on second week of April
    - Discussion of when regionals would need to be for adequate separation from state tournament—end of February?
- Discussion of state tournament site
  - Following up on whether Pierce is still on board for a tournament in 2021–2022?
  - Sue mentions Central Washington University may be interested in getting the ball rolling with a tournament
  - Interest in having Bothell run regionals for 2021–2022?
    - May result in tournaments falling on different weekends
    - Might be difficult to fit both Division B and Division C at Bothell High School, Curtis also has this issue

## Part II: Open Board Meeting

- I. Call to order and introductions
- II. Proof of notice of Annual Meeting (State Director) - May 13 for original 7/10 date and May 27 for changed 7/17 meeting - not within 2 weeks following state tournament as required in by-laws; but more than 30 days notice per intent. [Executive board may want to revise by-laws to reflect actual practice.]
- III. Year-end report
  - A. Registration
    1. Final registration **48 B teams & 58 C teams**
    2. By region:
      - a) Eastern 12 B & 8 C;
      - b) Northwest 29 B & 39 C;
      - c) Southwest 7 B & 11 C.
    3. This is approx. 70% of normal registration and per info from other state directors, similar numbers. Besides returning schools that did not/could not participate/register, teams that registered, but withdrew or didn't attend (at least): 10 B & 3 C.
      - a) Less loss of registration compared to other states

4. New school registrations: 3 B (1 NW & 2 SW) & 5 C (2 E & 3 NW) - none apparently coming from recruiting flier sent Fall 2020.
5. Loss of revenue due to waived & discounted registrations (including waived for new schools/first team only): Waived - 38 B & 41 C (79 x \$250 = \$19,750); Discounted - 9 B & 14 C (23 x \$100 = \$2,300).  
Total lost revenue = \$22,050.

B. Performance

1. Timberline (12th) and Redmond (17th) at nationals (B)
2. Camas 27th at nationals (C)
3. All three participating teams received medals

C. Finances

1. Checking

- a) Balance: \$1,800.56
- b) Revenue: \$5,500
- c) Expenses: \$19,968.51 (\$14,418.51 net loss)
- d) Anticipated Expenses prior to FY22 Revenue: Volunteer Rewards – approx. \$500; Zoom \$65 (\$16.20/mo); State Dir Salary - \$1,500 thru Sept. Will transfer \$ from savings if/when appears balance won't cover.

2. Savings

- a) Balance: \$28,758.11 (with \$1,744.01 earmarked for EWSO, \$27,014.10 available for WSO)
- b) Deposits (Contributions & Interest): \$795.51
- c) Transferred to Checking Acct: \$7,000
- d) Note that the amount transferred from savings would have been higher except didn't transfer FY20 surplus of approx. \$8,000 from checking to savings in anticipation of FY21 shortfall. Still, savings balance remains strong

D. Partnerships

1. Tournament host sites

- a) Big Bend has responded with interest to host
- b) Central Washington University  
(1) Action: Jay and/or Sue will contact designated outreach specialist
- c) Lower Columbia College
- d) Pierce College

(1) Action: Nick follow up with Hillary Stephens to see if still a viable partner

- e) Spokane Community College
  - f) Spokane Falls Community College
  - g) Incoming UW students interested in hosting
  - 2. SPEEA
  - 3. UW CEI (Clean Energy Institute)
    - a) SHAUN N. TAYLOR <[sntaylor@uw.edu](mailto:sntaylor@uw.edu)> – moved on
- E. Chair Report: Strengths/Challenges/Opportunities
- 1. Strengths
    - a) Great virtual tournaments provided to students in an unprecedented year
    - b) New schools participating this year
  - 2. Challenges
    - a) Revenue loss from 2021 season
    - b) Lower participation this year
    - c) Fewer invitationals
    - d) Looking ahead: tournament sites
  - 3. Opportunities
    - a) Many new schools to recruit
    - b) More community and corporate partnerships to establish
- IV. BOD election results
- V. Recognition of outgoing board members

## Part III: Closed Executive Board Meeting

Invited	Present?
Sheila Guard (Treasurer)	yes
Jay Louterback	yes
Judy Mannard	yes
Scott McComb (Vice Chair)	no
Sue Murphy (State Director)	yes
George Sun	yes

Nick Stephens (Chair)	yes
Tim Weber	yes
David Rosi	yes
Tanya LaPier	yes
Ansel LaPier	yes
Christine Ye	yes

- I. Call to Order @ 11:24
- II. Roll Call
  - Discussion of whether 3-foot separation between students would require larger rooms
- III. Update [contact information](#)
- IV. Election of Officers
  - A. Chair: Nick Stephens
  - B. Vice Chair: David Rosi
  - C. Secretary: George Sun
  - D. Treasurer: Sheila Guard
- V. Approval of [minutes](#) from 5/08/21 meeting.
  - A. Meeting minutes approved, no objections
- VI. Reports
  - A. Treasurer
    1. [Checking](#)
      - a) Balance: \$1,800.56
      - b) Revenue: \$5,500
      - c) Expenses: \$19,968.51 (\$14,418.51 net loss)
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    2. [Savings](#)
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      - c) Transferred to Checking Acct: \$7,000

- d) Note that the amount transferred from savings would have been higher except didn't transfer FY20 surplus of approx. \$8,000 from checking to savings in anticipation of FY21 shortfall. Still, savings balance remains strong.
- 3. Was covered in open meeting so skipped repeating in closed meeting.

B. State Director

- 1. Final registration **48 B teams & 58 C teams.**
  - a) By region:
    - (1) Eastern 12 B & 8 C;
    - (2) Northwest 29 B & 39 C;
    - (3) Southwest 7 B & 11 C.
  - b) This is approx. 70% of normal registration and per info from other state directors, similar numbers. Besides returning schools that did not/could not participate/register, teams that registered, but withdrew or didn't attend (at least): 10 B & 3 C.
  - c) New school registrations: 3 B (1 NW & 2 SW) & 5 C (2 E & 3 NW) - none apparently coming from recruiting flier sent Fall 2020.
  - d) Loss of revenue due to waived & discounted registrations (including waived for new schools/first team only): Waived - 38 B & 41 C ( $79 \times \$250 = \$19,750$ ); Discounted - 9 B & 14 C ( $23 \times \$100 = \$2,300$ ). Total lost revenue = \$22,050.
- 2. Per request from board at 5/8/21 mtg, I posted request on State Director's Facebook page to obtain states' budget model info with no response except from Peter Hung, SoCal, indicating he would send (nothing to date despite 2nd request mid-June to all State Directors on Facebook & msg to Peter).
  - a) Today (2021-07-17) Sue called Peter and received budget breakdown for Southern California—document was shared with all board members.
- 3. Per national State Director's mtg in June, 2022 national tournament will be via Satellite format.
- 4. Revisiting discussion from previous meeting about funding state organization operating expenses
  - a) Interest in how other states receive their funding, whether they have alternate sources, how much their registration fees cover

- b) Considering possibly using a different model for registration, stipends for tournament directors, increasing financial support for tournament sites
- c) North Carolina receives major contributions from corporations in the several tens of thousands range—pays for income of state director
- d) Can WSO get support from major corporations in WA?
  - (1) Some want an individual from the corporation to volunteer in the organization to donate
  - (2) Microsoft has paid WSO for volunteer time—\$350 + \$150?

5. NSO's focus is more on urban initiatives

### C. Regional Boards

#### 1. Eastern

- a) Will follow up with host sites (SFCC, SCC, BBCC) depending on outcome of board decision re: 2022 tournament format.
- b) To date, no conversations and with schools out till Sept., may not be able to pin down for several months.
- c) Marla has spoken with WSU faculty, has students helping out, trying to do an invitational
- d) Consider working with university education departments instead of science departments?
  - (1) Education students can help with organizing, logistics, proctory
  - (2) Science Olympiad people can help with test writing, familiarizing education dept. with requirements

#### 2. Northwest

- a) Sheila sees a lot of potential in University of Washington as a tournament site
- b) Western Washington University has a good track record of helping with tournaments (~20 years ago)
- c) Everett CC and Central Washington University—worth considering but not sure if will lead anywhere

#### 3. Southwest

### VII. Old Business

#### A. Action Items Follow-up:

- 1. Add WSO Zoom account as a line item for the 2021-2022 so not listed as tournament expense. [Note:FY21 checking spreadsheet



reflects switch from tournament expense to MISC expense beginning May 2021.]

2. Budget proposal will be drafted before Fall Meeting and will be voted on then
  3. Trevor to draft a note to nationals expressing support for future online tournaments by annual meeting, to be agreed upon at annual meeting by incoming board
    - a) Sue can follow up on this and gauge what NSO's stance on virtual tournaments is after pandemic tournament formats
  4. Sheila to compile list of actual expenses from 2020-2021
    - a) Will revisit later after identifying budget needs
  5. Sue to reach out to other state directors, solicit information about budget/organization. Done 5/2021 & 6/2021 with no response except Peter Hung, SoCal, who has yet to send 7/17/21 - received & forwarded to new BoD.
    - a) Already visited earlier.
- B. Banner Bank Signatures. As of 7/16/21, completed with signature authority for Nick Stephens, Sheila Guard & Sue Murphy.

#### VIII. New Business

- A. Proposed by-laws change: Identify either 30, 45, or 60 days pre-Annual Meeting as deadline for notifying membership rather than within 2 weeks following state tournament.
1. Nick argues within 2 weeks following state tournament, coaches still have Science Olympiad on their radar, Sue points out not all coaches are still active around state
  2. Has been difficult to notify membership within 2 weeks in recent years
  3. Sheila would like notification deadline to stay relative to state tournament day, Nick and Sue agree
  4. PASSED: Sue proposes changing bylaws to move deadline to notify membership of Annual Meeting from 2 weeks after state tournament to 4 weeks
  5. Sheila motions on Sue's proposal; Jay seconds; motion passes without objection
  6. ACTION: Sue will update the bylaws document on the state website with this change  
(<https://washingtonscienceolympiad.com/bylaws.html>)
- B. Tournament format

1. Current plan is to host in-person tournaments for 2021–2022, pending decisions by school districts in fall, will begin working with prospective tournament sites towards this goal of in-person

C. 2021-2022 Events, Unified Schedule

1. [https://www.soinc.org/sites/default/files/uploaded\\_files/2022.Events\\_061421\\_0.pdf](https://www.soinc.org/sites/default/files/uploaded_files/2022.Events_061421_0.pdf)
2. Discussion from open meeting suggested interest in using national event slate as is
3. Ping Pong Parachute
  - a) Sheila voice's Bothell's concern with running Ping Pong Parachute, probably wouldn't be possible for venue; if kept on slate Sheila would probably run the event outside with full disclosure to teams about this accommodation
  - b) Discussion of whether Ping Pong Parachute rules require event to be indoors, whether tethering the device is allowed, concerns that outdoors may alter timing for teams
  - c) Suggestion to run bottle rockets outside instead of Ping Pong Parachute—pull rules from a past year, Egg-O-Naut (2009, 2010)?
  - d) Current proposed replacements for Ping Pong Parachute are: Egg-O-Naut (2010) for Division B, Code Analysis for Division C
    - (1) Tim motions on this proposal, David seconds
    - (2) Some specifications in rules that may need to be checked:
      - (a) Launch pressure (possibly change to 60 psi which is current standard)
      - (b) What modifications can be made to the bottle to preserve structural integrity (reference recent rules)
      - (c) Required dimensions for bottle, bottle opening
    - (3) Aim to modify Egg-O-Naut rules
    - (4) PASSED: Nick motions on the above proposal, pending modification of rules for both events (i.e. motion to replace the events, but the exact rules are not finalized), Sheila seconds
      - (a) Motion passes without objections

(5) ACTION: Modify rules to Egg-O-Naut and Code Analysis before Fall Meeting (September 2021)

- (a) George volunteers to take lead on Egg-O-Naut modifications, focus on safety and verifying sizes for compatibility with launchers
- (b) David will revisit Code Analysis rules and seek recommendations for changes

4. Trial events

- a) Tabled until the Fall Meeting

D. 2021-22 Tournament Season

1. ACTION: Sheila will draft a unified schedule ahead of Fall Meeting

E. Review of other states' budget models to consider possible new direction for FY22.

IX. Next Meeting -- [please indicate availability](#)

A. ACTION: Nick will review availabilities and email Board with a date

X. Adjourn – Meeting adjourned at 13:18 PDT