

WSO Annual Meeting
June 28, 2014
Pacific NW University of Health Sciences, Yakima, WA

General Meeting

Call to order: 10:00 AM

Board members present (or via teleconference):

Jonas LaPier, Garry Lee (Chair), Scott McComb (Vice-Chair), Sue Murphy (State Director), Diana Rhodes, Clarene Ricarte (Secretary), Jack Stump.

Board members absent;

Susan Britain, Scott Evoy, Sheila Guard (Treasurer), Michele Lumetta, Chemay Shola.

In attendance (present or via teleconference): Jay Louthback, Judy Mannard, Christine Phan, Ashley Rochlitzer, Lisa Stump.

Regional Reports:

Eastern (Sue) – New model where a core group of people obtain event supervisors for any tournament in eastern WA (rather than tournament directors securing) worked well, although a few glitches were identified. Event supervisors represented Gonzaga University, WSU, University of Idaho, local businesses, and, of course, Eastern Washington University and Spokane Falls and Spokane Community Colleges. At this time, there has been an agreement for continued alternating of regional tournaments between SFCC and SCC, but they indicate additional financial support may be required. The 2015 tournament will be at SCC March 7.

NW (Scott M) – Seattle Central CC went well. Need to work on speed of awards. Surprised at a couple of events, such as Scrambler. 2015 tournament will be February 28. Highline went smooth, with just a few event glitches. 2015 tournament will be March 7. Invitational tournaments are tentative for B: January 24 at Canyon Park JHS; C: December 6 and February 7 at Raisbeck Aviation HS (with possibly one at Interlake HS).

SC (Diana) – Still only B division. Consortium of Yakima Valley CC, Pacific NW University & Heritage University strongly supporting. They received a \$16,000 grant for team supplies and team support to state tournament. There is \$8,000 remaining. 2015 tournament will be February 7. Rather than hosting a coaching clinic, will plan to send periodic updates/tips to coaches (e.g., newsletter).

SW (Garry, Jack) – There is an elementary coaches clinic September 27. Elementary tournament is scheduled for November 8 at Clark College. C Invitational on January 17 at Camas HS. The regional tournament at Lower Columbia College will be March 7. Clark will not host 2015 state tournament.

Coaching Clinics & Invitational Tournaments:

September 27 – SW Region Coaching Clinic A (Elementary), Clark College (Vancouver, WA)

November 8 – SW Region A (Elementary) Tournament, Clark College (Vancouver, WA)

December 6 – NW Region C Invitational Tournament [Interlake HS or Raisbeck Aviation HS]

December 13 – SW Region B Invitational Tournament, Camas HS (Camas, WA)

January 17 – SW Region C Invitational Tournament, Camas HS (Camas, WA)

January 24 – NW Region B Invitational Tournament, Canyon Park JHS (Bothell, WA)

February 7 – NW Region C Invitational Tournament, Raisbeck Aviation HS (Tukwila, WA)

2015 WSO Unified Schedule:

Draft schedule that Sheila and Scott prepared was distributed to current and prospective board members prior to the Annual Meeting. After discussion, the following revision was agreed upon:

- a. Move Dynamic Planet-C to earlier slot.

Scott and Sheila to finalize by mid-August so Sue can post draft to the web site for coaches to review.

2015 State Tournament:

Clark College decided to end its hosting of the state tournament on alternating years with Eastern Washington University. Initial indication was funding, but issues surrounding coach behavior at 2013 tournament contributed toward decision to pull out.

Discussion identified the following possibilities:

- 1) Lower Columbia College ... except that it's difficult to host both regional and state. Jack will follow up with David and Adam.
- 2) Everett CC – Sheila contacted and they are not interested in hosting regional at this time. She will check to see if they would consider state.
- 3) Seattle University – Judy had a conversation with engineering chair who indicated it was a possibility. Viability requires on-campus tournament director. Tom Schultz is adjunct faculty. Judy will follow up.
- 4) Eastern Washington University. Sue obtained commitment to host if no other site on the west side is obtained. However, EWU is hosting National Conference on Undergraduate Research the week prior to 4/18/15 and resources will be very tight.
- 5) Highline College – Judy said it may be a possibility, especially if we can find an alternate regional site. If hosting both regional and state, budget would be a major consideration. Current WSO funding is same as regional (\$500 ... but only just started two years ago ... prior to that, there was no WSO assistance for the state tournament). Judy will check to see if facilities are available April 11 and 18. If either Everett or Seattle University could host regional tournament, it's definitely a possibility.
- 6) University of Washington – Jack has been in touch with UW Marketing and they seem to be quite interested, especially if hosting may lead to national tournament. Sue followed up with UW, providing logistical info and contacting the associate dean of sciences. If they did host in 2015, it should be a regional tournament since shouldn't jump into state as first tournament. Jack and Sue will continue conversations with UW.

General Membership Meeting adjourned at 11:00 a.m.

Board Meeting

Call to order 11:00 a.m.

Roll Call/Introductions:

Board members present (or via teleconference):

Jonas LaPier, Garry Lee (Chair), Scott McComb (Vice-Chair), Sue Murphy (State Director), Diana Rhodes, Clarene Ricarte (Secretary), Jack Stump.

Board members absent:

Susan Britain, Scott Evoy, Sheila Guard (Treasurer), Michele Lumetta, Chemay Shola.

In attendance (present or via teleconference): Jay Loutherbach, Judy Mannard, Christine Phan, Ashley Rochlitzer, Lisa Stump.

Proof of Notice of Annual Meeting (Clarene): Coaches were notified of the Annual Meeting officially on April 15 by the State Director – in accordance with bylaws.

Annual Report (Garry): Garry identified the following as key review points for 2013-14:

- Congratulations were extended to Jay Loutherbach and the Frontier Middle School team and to Matt Chase and the Camas High School team for their showings at the national tournament.
- There were 135 teams – same as 2012-13, although there were 22 new teams. It was suggested to be sure to contact non-returning teams to see if they might come back; and to continue recruiting efforts.
- Financially, we are firm. There is about \$10,000 in savings. Letters had been sent to potential donors, but it is imperative to continue fundraising efforts.
- Garry would like to encourage more communication amongst tournament directors; as well as to facilitate more sharing between event supervisors.

Election/Results: Mailed-in and in-person ballots were opened (Sue Murphy). 16 ballots were cast.

Results:

Jay Loutherbach, Judy Mannard, Scott McComb, Michele Moore and Jack Stump were elected to the board for 2-year terms. With all four student advisors getting the same number of votes, all will be allowed to sit on the board (1-year term). Duties of the student advisors were identified: Consultants and non-voting board members.

Membership approved changing Board of Directors terms from two years to three years.

Other Business:

Sue recognized board members Susan Britain, Garry Lee, and Michele Lumetta for their service on the WSO board (via certificates of appreciation).

Trial events for 2015 were discussed, with the following approved:

B: Electric Aircraft Cargo Challenge, Game On, Invasive Species

C: Electric Aircraft Cargo Challenge, Hydrogeology, Invasive Species

Scott will revise suggested rules for Electric Aircraft Cargo Challenge (that had previously been distributed to board members).

Meeting adjourned with proper motion, second and vote at 11:45 a.m.

Executive Session

I. Meeting called to order at 12:08 p.m. by Sue Murphy, State Director.

II. Roll call (in person or via teleconference):

Present: Jonas LaPier (Student Advisor, Central Valley HS), Jay Loutherbach (E), Judy Mannard (NW), Scott McComb (NW), Michele Moore (E), Sue Murphy (State Director), Christine Phan (Student Advisor, Curtis HS), Diana Rhodes (SC), Clarene Ricarte (NW), Ashley Rochlitzer (Student Advisor, Reardan HS), and Jack Stump (SW).

Board Members Absent: Scott Evoy (NW), Sheila Guard (NW), and Chemay Shola (Student Advisor, Camas HS).

III. Election of Officers: With proper nominations, seconds, and vote, the following slate of officers was elected for 2014-15:

Jack Stump, Chair
Scott McComb, Vice Chair
Sheila Guard, Treasurer
Clarene Ricarte, Secretary

IV. Approval of previous meeting minutes – 4/19/14 – were approved as distributed.

V. Reports

Treasurer (Sue for Sheila): FY14 Report: Current balances in checking - \$1,641.24 and savings - \$10,285.06 with \$11 designated for tournaments in eastern Washington. Total FY14 revenue of \$25,245; Expenses - \$26,409.72. In savings, WSO had \$211.11 in donations and \$6.82 interest income. **FY15 Proposed Budget:** Following discussion regarding fundraising, it was moved, seconded and unanimously approved to accept the proposed FY2015 budget.

State Director (Sue): Despite having 22 new teams, overall, team registration remained the same as 2013-14. Some was due to schools bringing fewer teams, but there were some non-returning teams. Sue will contact coaches to identify whether they may come back. Scott M will assist. We need to continue recruiting efforts, particularly within existing membership to recruit enough students to host multiple teams since we lost 3rd/4th teams that had previously registered. Suggestions for recruiting efforts identified:

- Sue to continue publicizing and sending packets to prospective schools.
- Scott M to utilize Raisbeck Aviation HS Film Club to make video diary for posting to web site.
- Subcommittee focus on local representatives of national organizations and media outlets, and draft an e-mail introducing regional tournaments.

Regional Reports

- (1) **Eastern (Jay/Michele/Sue):** (See earlier report)
- (2) **Northwest (Scott E/Sheila/Judy/Scott M/Clarene):** (See earlier report)
- (3) **South Central (Diana):** (See earlier report)
- (4) **Southwest (Jack):** (See earlier report)

Committees

● **Funding (Sue):**

- Update on grant applications (Sue) – SPEEA grant application will be submitted by August 15.
- Suggestions for fundraising:
 - 1) Solicit funds from alumni. Easiest accomplished on WSO Facebook page. Judy will create page.
 - 2) Provide a bonus for the school/s with the most students. Scott will connect Judy with RAHS executive team.
 - 3) Share WSO funding issues with coaches to solicit their help. May be able to network using parents; sponsor a student; solicit at tournaments. Jay will share his fundraising letter.

Need to be mindful that coaches are raising funds to support their teams!

4) Sell merchandise (stickers, bracelets, T-shirts).

VI. Old Business

Test Bank (Judy): Tests from the past three years have been scanned and put on Google Drive for tournament directors and event supervisors. There is a subdirectory for each type of test and naming convention. Emails will be sent to all regional and state tournament directors to notify of their availability – mostly as a resource to demonstrate difficulty level. There will be an e-mail sent out every 6 months. There will also be a place for results and lessons learned.

Enhanced Event Supervisor Preparation (Scott): Judy to create event supervisor lists. Scott to create videos for Bungee Drop, Bridges, Write-It/Do-It (WIDI), Technical Problem Solving, etc. As national WIDI event supervisor, Sue will provide WIDI info. Anyone else wanting to contribute, should provide the following info:

- 1) Introduction
- 2) Testing apparatus
- 3) Impound (or not)
- 4) Testing
- 5) Measuring
- 6) Scoring
- 7) For more information, see XXX
- 8) Clarify where to store

From Summer Institute, Jay will provide info on spirit of the rules, particularly for B events.

Jack and Scott M will do GoToMeeting or Google Hangout with event supervisors prior to regional tournaments.

Policy for # of Teams Advancing to the State Tournament (Sue): Tabled until Fall Meeting.

Plaque Recognition: Rick Grote was identified as a possibility for plaque recognition. Jack will provide more information at the Fall BoD meeting.

VII. New Business

WSO ByLaws Change (Sue): Based on outcome of vote, the bylaws need to be changed, plus a plan for implementation. Tabled until the Fall BoD meeting.

Electronic Balloting (Sue): With so few members voting by mail, electronic balloting was proposed. Since this would require changing the bylaws, which is supposed to be by paper ballot, it was suggested to put it on the registration form and all coaches could complete when registering. Sue will follow up.

Thank You Notes (Michele): It was suggested that coaches should be requested to solicit/send thank you notes to tournament organizers and event supervisors. This would go a long way toward conveying to tournament hosts the importance of their support for Science Olympiad. Scott suggested coaches could bring a stack of thank you notes that students could complete at the tournament. He will provide a sample. As WSO BoD chair, Jack would also send thank you cards.

VIII. Adjournment & Next Meeting (September 27 – teleconference – 9-11AM)

Meeting Adjourned: 2:00 p.m.

Submitted by Scott McComb with edits by Sue Murphy, State Director