

WSO Annual Meeting
June 29, 2013
Pacific NW University of Health Sciences, Yakima, WA

General Meeting

Call to order: 10:00 AM

Board members present (or via teleconference):

Susan Britain, Rick Grote, Garry Lee (Chair), Michele Lumetta, Scott McComb (Vice-Chair), Sue Murphy (State Director), Clarene Ricarte (Secretary), Jack Stump.

Board members absent;

Sheila Guard, Deanna Phillips

In attendance (present or via teleconference): Erin Harwood, Jonas LaPier, Jay Loutherbach, Judy Mannard, Heather McKean (BoD Emeritus), Diana Rhodes (South Central Regional representative), and Chemay Shola.

Elementary and Middle/High School Science Olympiad Presentations. Since no external attendees, we dispensed with presentations.

Progress Report on new South Central Region: Diana Rhodes reported on the collaboration of the three colleges, with major events including a coaches clinic in October and regional tournament on 2/9/13. There are plans for a STEM showcase at the Central Washington State Fair in September, another coaches clinic on October 12, and the SC regional tournament on 2/22/14.

Regional Reports:

Eastern (Sue, Michele) – Plans for a new model where a core group of people obtain event supervisors for any tournament in eastern WA (rather than tournament directors securing) are proceeding. Spokane Falls CC will host 2014 tournament (March 8), despite institution concerns about financing the tournament.

NW (Sheila, Susan, Clarene, Scott) – 2014 Highline CC tournament is on March 15. Seattle Central CC may be the first or second Saturday in March [subsequently identified as March 1]. Aviation HS Invitational Tournament will be first weekend in February.

SC (Diana) – See above.

SW (Rick, Garry, Jack) – Elementary tournament is scheduled for November 2. Elementary coaches clinic is September 28. Coaches forum for B and C coaches may be scheduled in early January. The regional tournament at Lower Columbia College will be about same time as in past (which would be March 8), but not confirmed at this time. If there are invitational tournaments at Camas HS, dates TBA (B in December; C in January).

Coaching Clinics & Invitational Tournaments:

September 28 – SW Region Coaching Clinic A (Elementary), Clark College (Vancouver, WA)

October 12 – SC Region B Coaches Clinic

November 2 – SW Region A (Elementary) Tournament, Clark College (Vancouver, WA)

[Tentative] December TBA – SW Region B Invitational Tournament, Camas HS (Camas, WA)

[Tentative] January TBA – SW Region C Invitational Tournament, Camas HS (Camas, WA)

TBA January – NW Region B Invitational Tournament, Canyon Park JHS (Bothell, WA)

February 1 [Tentative] – NW Region C Invitational Tournament, Aviation HS (Des Moines, WA)

2014 WSO Unified Schedule:

Draft schedule that Rick, Sheila and Scott prepared was distributed to current and prospective board members prior to the Annual Meeting. After discussion, the following revisions were agreed upon:

- a. Boomilever (B/C) will run all day.
- b. Mag Lev Vehicle (C) moved to the afternoon.
- c. Mission Possible (B) moved to morning.
- d. C event should be listed as “Complex Machines.” It will be run similar to Optics. Note that if there is a written component, it may need to have “all test” at 8:30 a.m.
- e. Scott McComb identified rooms necessary – 4 lab rooms and 15 other rooms if trial events are run. Garry asked Scott to send this information to tournament directors.
- f. Request was made to allow spectator access to Sounds of Music.
- g. It was agreed to allow Sue and Heather to select a second C trial event.
- h. A concern was voiced about defining “granular material” in Mission Possible at the national level.

General Membership Meeting adjourned at 11:00 a.m.

Board Meeting

Call to order 11:00 a.m.

Roll Call/Introductions:

Board members present (or via teleconference):

Susan Britain, Rick Grote, Garry Lee (Chair), Michele Lumetta, Scott McComb (Vice-Chair), Sue Murphy (State Director), Clarene Ricarte (Secretary), Jack Stump.

Board members absent;

Sheila Guard, Deanna Phillips

In attendance (present or via teleconference): Erin Harwood, Jonas LaPier, Jay Louterback, Judy Mannard, Heather McKean (BoD Emeritus), Diana Rhodes (South Central Regional representative), and Chemay Shola.

Proof of Notice of Annual Meeting (Clarene): Coaches were notified of the Annual Meeting officially on April 23 by the State Director – in accordance with bylaws.

Annual Report (Garry): Garry identified the following as key review points for 2012-13:

- Congratulations were extended to Sheila Guard and the Canyon Park team and to Ron Wright and the Camas team for their showings at the national tournament. Camas had two first place winners, placing 13th in the nation and Canyon Park ranked 36th.
- There appears to be growth in teams over the last two years. Recruitment efforts continue with lists generated and letters sent to 42 schools.
- Financially, we are firm. There is a tip for fundraising from Michele (Battelle) that will be followed up soon.

Election/Results: Mailed-in and in-person ballots were opened (Sue Murphy/Heather McKean). 17 ballots were cast. Results:

Scott Evoy, Sheila Guard, Diana Rhoads, and Clarene Ricarte were elected to the board for 2-year terms. With a tie for the two student advisors running, both will be allowed to sit on the board (1-

year term). Duties of the student advisors were identified: Consultants and non-voting board members.

Other Business:

Sue recognized board members Rick Grote and Deanna Phillips for their service on the WSO board (Sue will send certificates of appreciation).

Meeting adjourned with proper motion, second and vote at 11:20 a.m.

Executive Session

I. Meeting called to order at 11:20 a.m. by 2012-13 Chair, Garry Lee.

II. Roll call:

Present: Susan Britain (NW), Garry Lee (SW), Michele Lumetta (E), Scott McComb (NW), Heather McKean (Board Member Emeritus), Sue Murphy (State Director), Diana Rhodes (SC), Clarene Ricarte (NW) and Jack Stump (SW). Student advisors Jonas LaPier and Chemay Shola joined via teleconference.

Board Members Absent: Scott Evoy (NW) and Sheila Guard (NW).

III. Election of Officers: With proper nominations, seconds, and vote, the following slate of officers was elected for 2013-14:

Garry Lee, Chair
Scott McComb, Vice Chair
Sheila Guard, Treasurer
Clarene Ricarte, Secretary

IV. Approval of previous meeting minutes – 4/20/13 – were approved as distributed.

V. Reports

Treasurer (Sue for Sheila): FY13 Report: Current balances in checking - \$2,805.96 and savings - \$9,500.20 with \$1,250 designated for tournaments in eastern Washington. Total FY13 revenue of \$26,510; Expenses - \$26,257.76. In savings, WSO had \$257.24 in donations and \$15.38 interest income. **FY14 Proposed Budget:** Tabled until Fall meeting with discussion indicating that there would be no increase in registration fees.

State Director (Sue): Sue attended national tournament May 18-20 with two days of meetings following the tournament. Sue has trial event recommendations based on meeting information. Although there appeared to be a gain in team numbers (135 in 2013 compared to 127 in 2012), with the new South Central region, this actually shows a loss in teams. We need to continue recruiting efforts, particularly within existing membership to recruit enough students to host multiple teams since we lost 3rd/4th teams that had previously registered.

Regional Reports

(1) **Eastern (Sue/Michele):** (See earlier report)

(2) **Northwest (Sheila/Susan/Scott/Clarene):** (See earlier report)

(3) **Southwest (Rick/Garry):** (See earlier report)

Committees

• Funding (Rick, Garry, Sue, Eric):

- Update on grant applications (Sue) – SPEEA grant application will be submitted by August 15. Sue submitted request for grant application procedure to Battelle with no response to date.
- Update on donation requests (Garry) – It was recommended that Battelle be offered an opportunity to sponsor a specific item or event. Garry will pursue.

• Event Supervisor Web Site:

Will Rick's web site be available or will there be a need to maintain it? We can address on meeting agendas as the need arises.

VI. Old Business

Tournament Event Pre-Sign-Up (Sue): Although there were some problems, it was agreed that WSO tournaments should be required to continue event pre-sign-up. Tournament Directors may select any method. Coaches should take care of scheduling rather than providing students with sign-up information. Sue will notify coaches of this requirement.

Test Bank (Scott): Tests from the past three years have been scanned and put into a Drop Box for tournament directors and event supervisors. These tests should be accessed judiciously, as event rules change and they may not be appropriate for current event. The purpose is to provide guidance for new/returning event supervisors and the possibility for emergency test questions, as necessary. Since Scott's position as coach conflicts, Judy Mannard at Highline Community College has agreed to assume responsibility for the WSO Test Bank Drop Box, limiting access to only tournament directors (who can allow access to event supervisors).

Enhanced Event Supervisor Preparation (Scott): After much discussion, it was agreed that the first step is to provide an opportunity for communication between event supervisors. The board encourages tournament directors to share event supervisors' contacts so they can communicate on event rule interpretation and tests. Scott McComb volunteered to assist in figuring out how to accomplish this, without making it labor-intensive for tournament directors or event supervisors.

Tournament Directors Recognition (Garry): Letters of thanks were sent out.

Web Site Redesign (Sue): Sue is having continuing issues with web site maintenance.

Plaque Recognition: A few possibilities were identified and will be revisited at the Fall BoD meeting.

VII. New Business

Asst Coach Signature/Roster-Ethics Form (Sue): There was a request to alter the WSO Roster-Ethics Form to require all assistant coaches to sign the form. After discussion it was agreed that the responsibility for team adherence to ethical conduct lays with the head coach. He/she must make assistants and parents aware of required ethical conduct. Violations – as identified in the Roster-Ethics Form – may result in disqualifications that each coach must be prepared to accept if/when they occur. It was decided there was no need for additional signatures on the Roster-Ethics Form.

Proposal to Restructure BoD Terms: In 2008 when the State Director was made a non-voting member of the WSO Board, by-laws were changed to allow for nine board members to ensure there

would always be a majority. But the 2-year term was not changed, which means that we are recruiting four BoD nominations one year and five the next. In addition to making for a different number of nominations required each year, Sue is proposing that the BoD term be extended to 3 years which would address the uneven number of board members elected each year, but would also make for a more solid Board since there would be more continuing members than new members. This would require a change in by-laws voted on by membership. The board agreed this should be put before membership for vote. There was also a question about whether there should be required representation from each region and what would happen if there were no applicants from a region. Garry will work on revised wording of Article 3, Section 2.1 for the Fall meeting.

VIII. Adjournment & Next Meeting (September 28 – teleconference)

Meeting Adjourned: 1:40 p.m.

Submitted by Clarene Ricarte (Secretary) with edits by Sue Murphy, State Director