

## WSO Board Meeting

April 20, 2013

Teleconference

Members present: Susan Britain, Sheila Guard (Treasurer), Garry Lee (Chair), Michele Lumetta, Scott McComb (Vice-Chair), Sue Murphy (State Director), Deanna Phillips, Diana Rhodes (South Central Region Representative), Clarene Ricarte (Secretary), Jack Stump.

Guest: Judy Mannard, Highline Community College co-Tournament Director.

Members absent: Rick Grote.

- I. 9:05 a.m. Meeting called to order by Chair, Garry Lee.
- II. Roll call (see above).
- III. Approval of previous meeting minutes – Minutes of 1/5/2013 Board Meeting were approved as distributed by proper motion, second and vote.
- IV. Reports

**Treasurer (Sheila)**: Sheila reported that checking account balance of \$5,282 with all team payments received (\$26,300 revenue to date and \$23,375 in expenses). Savings account balance of \$11,411 (\$13 interest income to date, and \$1,355 in contributions with \$1,250 earmarked for eastern Washington regional tournaments).

**State Director (Sue)**: Sue reported that we have 135 registered teams (67B and 68C). With the 4 B OR teams at LCC, this represents only 7 new B teams statewide, which indicates a loss considering the new South Central region had 8 new teams participating. There was only a net increase of 1 C team in 2013. Sue identified the benefits of attending the state tournament at Clark College and thanked the board for the opportunity to attend. Congratulatory letters were sent out to principals/superintendents of teams advancing to state. Due to post-tournament score challenges, it has been necessary to order at least one more trophy ... and possibly another from the state tournament.

### **Regional Reports**

- (1) **Eastern (Sue/Michele)**: (Spokane Community College). The regional tournament at SCC went very well. The tournament director from Spokane Falls Community College (scheduled to host in 2014) has withdrawn. The region is moving toward a national model of having a pool of event supervisors and scoring room personnel who will go to whichever tournament/s are being run in the region. Michele raised concern that 3 HS teams registered but didn't attend.
- (2) **Northwest (Susan/Sheila/Scott/Clarene)**: (Seattle Central Community College and Highline Community College). Seattle and Highline are coordinating judges between the two sites. Judges need to read rules. Seattle and Highline are committed to continued commitment to SO tournaments. Everett CC may be back on board, but needs to coordinate with other two tournaments. At Highline, the awards ceremony moved quickly. Supervisors need to know how to develop appropriate difficulty for B & C. Need help in identifying how to deal with No-Show teams. Some competitors did not know their team number. Request was made to get rules to event supervisors ASAP. Aviation HS Invitational for 2014 is February 1. Highline regional is 3/15/14. They are hoping all event supervisors will be recruited early so that tests are ready by February.

- (3) **South Central (Diana)**: (Yakima Valley Community College). Tournament went very well for first tournament. Tests were either on track or too difficult. Concern voiced about push for STEM activities that teachers are being pulled in multiple directions and too many commitments. A grant from the casino in Wapato has been submitted. C-division may be added at some point, but not in the immediate future.
- (4) **Southwest (Garry/Jack)**: (Lower Columbia College and Clark College). Lower Columbia may have a new tournament director. There are some changes and turnovers on regional board. State tournament at Clark went very well with only a few glitches identified.

### **Committees**

- (1) **Funding (Scott, Garry, Sue)**: (a) Donor Letters. Garry is working on a letter to prospective sponsors. He wants board members to provide feedback on letter and to provide prospective corporate sponsors. He is also developing a letter targeted to recruitment of new teams and would like prospective schools to target. He asked for volunteers to field questions from local regions. (b) Battelle Grant. Michele reported that she had sent the contact name and information for the grant to Sue. The letter should come from someone other than Michele. Input suggested to give specific use for requested funds, e.g., \$6,000 to pay for national registration fees, providing more opportunity for teams to participate, purchasing medals/trophies, and/or regional/state tournament support. Sue will submit the grant. (c) Marketing (Video/other suggestions). Scott is continuing to work on video and still needs pictures and video. If anyone has anything to contribute, please send ASAP. He hopes to have completed by mid-June.

### V. Old Business

**Tournament Sign-Up Event Pre-Sign-Up**: After discussion that included feedback from coaches and tournament directors, it was identified that all WA tournament sites provided some type of event pre-sign-up. Response from coaches was extremely positive. Response from the state tournament director who used the national software was that it was extremely tedious, time-consuming and she would prefer to have tournament-day sign-up. Response from regional tournament directors who used the national software plus e-mail/Excel spreadsheets and Google Docs was much more positive. Scott moved to require all WA tournaments to utilize sign-up event pre-sign-up, with WSO BoD assisting tournament directors as requested. Michele seconded and motion passed unanimously.

**Test Bank - DropBox**: With possible conflict issues, Scott has recruited Judy Mannard to assume oversight of DropBox test bank project. Anyone having tests to upload to DropBox should contact Judy. She will make tests available to regional and state tournament directors.

**Web Site Redesign**: Due to time constraints, this item has been tabled until Annual Meeting.

**Plaque Recognition**: (none identified)

### VI. New Business

**Enhanced Supervisor Preparation**: Scott asked about specific preparations event supervisors should have such as SO-rules-review, preparing tests, ensuring progression from invitational to regional to state to national tournaments. No specific outcome identified except that WSO BoD needs to continue striving toward achieving maximum educational opportunities for students involved in WSO.

**Tournament Directors Recognition**: Scott would like BoD to formally recognize each tournament director and will follow up with proposed letter.

VII. Adjournment & Next Meeting (Annual Meeting June 29, 2013) in either Ellensburg or Yakima. Sue will follow up with both sites to secure most advantageous. There are currently four BoD positions open and five applicants. Nominations must be filed by April 29, 2013. By proper motion, second, and vote, the meeting adjourned at 11:00 a.m.

Clarene Ricarte, Secretary